

## RISK COMMITTEE OF THE BARBICAN CENTRE BOARD

Tuesday, 14 January 2014

**Minutes of the meeting of the Risk Committee of the Barbican Centre Board held at the Guildhall EC2 at 1.45pm**

### **Present**

#### **Members:**

Deputy John Tomlinson (Chairman)	Brian McMaster (External Member)
Deputy Catherine McGuinness (Deputy Chairman)	Keith Salway (External Member)
Vivienne Littlechild	

#### **Officers:**

Matthew Pitt	- Town Clerk's Department
Paul Nagle	- Chamberlain's Department
Niki Cornwell	- Barbican Centre
Michael Dick	- Guildhall School of Music & Drama
David Duncan	- Barbican Centre
Sandeep Dwesar	- Barbican Centre
Leonora Thomson	- Barbican Centre
Nicholas Triantafyllou	- Barbican Centre
Nigel Walker	- Barbican Centre

#### **1. APOLOGIES**

Apologies were received from Stuart Fraser.

#### **2. DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**

There were no declarations.

#### **3. MINUTES**

The public minutes and summary of the meeting held on 14 October 2013 were approved.

#### **4. INTERNAL AUDIT UPDATE**

The Committee received report of the Chamberlain providing members with an update on the progress of Internal Audit reviews undertaken at the Barbican Centre since October 2013.

The Chairman requested that a full copy of the audit reports be brought to future meetings of the Committee.

In response to a Member's question, the Security Manager at the Barbican Centre responded that it was not feasible or safe to conduct a full simulated

evacuation of the building with members of the public present. He added that in respect of this, the Centre was no different from other major public centres; however a table top exercise was planned for the 4 February.

In response to a Member's question, the Chief Operating and Financial Officer confirmed that the management team at the Centre were working to ensure that employees completed the Fraud Awareness Training at the earliest opportunity.

**5. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**6. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

**7. EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items, on the grounds that they involve the likely disclosure of Exempt Information, as defined in Part 1, of Schedule 12A of the Local Government Act

**8. NON PUBLIC MINUTES**

The non-public minutes of the meeting held on 14 October were approved.

**9. OUTSTANDING ACTIONS**

The Board considered a report of the Town Clerk.

**10. BARBICAN TICKETING/WEBSITE PROCUREMENT UPDATE**

The Committee received a report of the Director of Audiences and Development.

**11. RISK REGISTER UPDATE**

The Committee received a report of the Chief Operating and Financial Officer.

**12. DEBT MANAGEMENT REPORT**

The Board received a report of the Chief Operating and Financial Officer.

**13. NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**14. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent items.

**The meeting closed at 4.04pm**

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Chairman

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